

Havant Borough Council
Schedule of Fees 2017/18 (baseline for 2018/19
review)

	Price 17/18
	£
Customer Services	
Elections	
Basic Electoral Register Edited Data	1.50
Basic Electoral Register Full Data	1.50
Marked Electoral Register - Data	1.00
Basic Electoral Register Edited Paper	5.00
Basic Electoral Register Full Paper	5.00
Marked Electoral Register - Paper	2.00
Certificate of Residency	5.00
Electoral Register - Monthly updates	38.00
Environmental Services	
Allotments	
Allotment - Replacement key	10.50
Allotment per Sq Metre	0.37
Allotment per Sq Metre - non resident	0.74
Beach Huts	
Beach Hut Let (non-Resident)	1,700.00
Beach Hut Let (Resident)	850.00
Beach Hut Plot Licence Fee (Non-Resident)	1,200.00
Beach Hut Plot Licence Fee (Resident)	600.00
Beach Hut Plot Transfer of Licence	1,200.00
Sports	
Bowls - per person	7.30
Bowls - per person senior citizen	5.60
Cricket Pitch (Senior 18+) full facilities with attendant	194.00
Cricket Pitch (Senior 18+) full facilities without attendant	133.00
Football Pitch (Senior 18+) full facilities with attendant	84.00
Football pitch - Professional Clubs or non residents	POA
Football, rugby & cricket pitch (Junior <18) full facilities with attendant	44.00
Hockey/Volleyball (Senior 18+)	-
Rugby Pitch (Senior 18+) full facilities with attendant	84.00
Slipway - Key Deposit (Refundable)	75.00
Parks & Grounds	
Non profit making charitable events	Free
All other events and uses of public open spaces	POA
Pavilion/Clubhouse for non-match occasions	16.00
Circuses and funfairs non-trading day	300.00
Circuses and funfairs trading day	600.00
Refuse & Recycling	
Garden Waste Licenses (applied for before 28 February 2017)	
Early Bird - per sack (70 litre)	30.00
Early Bird - 1 bin (140 Litre)	40.00
Early Bird - 1 bin (240 Litre)	60.00
Garden Waste Licenses (applied for after 1 March 2017)	
Garden Waste Licence - 1 sack	32.00
Garden Waste licence 140 litre wheeled bin - full yr, 1 bin	42.00
Garden Waste licence 240 litre wheeled bin - full year, 1 bin	62.00
Bins & Sacks	
Purchase of additional or replacement wheeled bins- 140 litre	35.00
Purchase of additional or replacement wheeled bins- 240 litre	40.00
Replacement Garden Waste sack	5.00
Bulky Waste	
Hire of bulk waste bin for domestic use - 660l	150.00
Hire of bulk waste bin for domestic use - 940l	155.00
Hire of bulk waste bin for domestic use - 1100l	165.00
Household Bulky Waste Price per item	30.00
Household Bulky Waste oversized item	45.00
Household Bulky Waste - per cubic metre (Max 4 Cubic Metres)	55.00

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Cemeteries	
1. Person under 12 years.	No Charge
2. Persons of 12 years and over	-
a. New grave (single or double)	850.00
b. Re-open existing double depth grave	610.00
3. Children's Section	
Exclusive Right of Burial/earthen grave(including certificate):	-
a. 30 years	250.00
b. Five-year top-up fee	35.00
4. Adult Section	
Exclusive Right of Burial/earthen grave (including certificate)	-
a. 30 years	650.00
b. Five-year top-up fee	100.00
5. Interment of cremated remains	250.00
6. To transfer exclusive right of burial.	40.00
7. Right to erect a memorial in accordance with regulations including inscription, additional inscription, wedges, books, kerbs etc, for 10 years	150.00
8. Right to place a stone vase - one per interment (maximum of two) or other approved additions to existing memorial	60.00
9. Memorial + full kerb set (Havant Cemetery only)	175.00
10. Replacement of existing kerbing / memorial in traditional areas	125.00
11. Exhumation of remains	At cost
12. Interment of cremated remains	250.00
13. In Old Garden of Rest (Tablets only area/max. two interments)	
a. Interment of Cremated remains (First Casket) + 30 year Exclusive Right of Burial.	400.00
b. Exclusive Right of Burial for 30 years (where no interment takes place)	200.00
c. Five-year top-up admin fee	50.00
d. Right to place a plaque/cut an additional inscription	50.00
e. Interment of additional casket in an occupied space	250.00
14. New Garden of Rest (Section 3, max. four interments)	
a. Exclusive Right of Burial (including certificate) for burial of four caskets of cremated remains – 30 years	250.00
b. Right to erect a memorial for ten years (including certificate) in accordance with regulations - 10 years	150.00
c. Burial of subsequent cremated remains up to a maximum of four in any one plot	250.00
15. Natural Burial Area (Warblington Extension Only)	No Charge
a. Persons under 16 (see previous)	735.00
b. Single depth grave only (includes chip for identification)	250.00
c. Interment of Ashes no casket	-
d. Contribution to planting in natural burial area (not for specific burial	20.00
Memorial Cleaning	200.00
Memorial Plaques	

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Neighbourhood Support	
Enforcement	
Littering fines	80.00
Littering fine - failure to give name and Address	80.00
Flytipping fine	200.00
Flyposting fines	80.00
Graffiti fines	80.00
Abandoned Vehicles fine	200.00
Nuisance Parking fine	100.00
Failure to produce waste transfer note fine	300.00
Domestic Waste receptacle offences fines	80.00
Industrial and commercial waste receptacle offences fines	80.00
Licensing	
Hackney Carriage & Private Hire Vehicles	
Accessories - Number plate bracket	11.00
Accessories - Pair of pouches	3.00
Accessories - Universal bracket	5.50
Committee grant of 1 year Operator licence	137.00
Exemption Certificate	50.00
Hackney Carriage Licence/transfer (inc Plate)	170.00
Hackney Carriage Meter Test	12.00
Hackney/PHV Drivers Licence - Committee Grant	-
Hackney/PHV Drivers Licence Initial 3 Year	107.00
Knowledge Test	45.00
Operator Licence additional Address	448.00
Operator Licence Initial/5 Year renewal	448.00
Pre application vehicle mechanical inspection	90.00
Private Hire Vehicle Licence (Inc Plate)	150.00
Replacement - Copy Licences(where permitted)	12.00
Replacement - Identification Card	15.00
Replacement - Vehicle Licence Plate	18.00
Special vehicles and limousines mechanical inspection	135.00
Vehicle Inspection failure to keep appointment	45.00
Vehicle Mechanical inspection on application	90.00
Vehicle Mechanical subsequent re-inspection	50.00
Gambling Act 2005	
Adult gaming centre	800.00
Betting premises (non track)	480.00
Bingo premises	800.00
Family Entertainment Centre	400.00
Social Lotteries – new	40.00
Social Lotteries – renewal	20.00
Licensing Act 2003	
Personal licence	-
Premises licence	-
Temporary event notice	-
	Statutory fees; see
	www.havant.gov.uk/law-and-licensing/licence-fees
Street Trading consents	
Street Trading Licence 6 month consent (Min £600)	5.00
Street Trading Licence annual consent (Min £1000/Max £1800)	5.00
Temporary Street trading - Daily	120.00
Temporary Street trading - Mon-Sat	550.00
Other licence fees	
Control of Sex Establishments Licence Fee	4,400.00
Dangerous Wild Animals Licence	96.00
Animals boarding Establishment Act 1963	115.00
Breeding of Dogs Act	115.00
Pet Animals Act 1951	100.00
Riding establishments Licence	167.00
Skin Piercing Registration	115.00
Zoo Licences Act 1981	272.00

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Scrap Metal dealer Act 2013

Collectors Licence	110.00
Site Licence	260.00
Vary from Collectors to Site Licence	180.00
Other variations (Site to Collectors, change of name or address)	30.00

Pest Control

Agricultural	84.00
Bed Bugs - Domestic	52.00
Bed Bugs - Domestic Concessionary	-
Cockroaches - Commercial	84.00
Cockroaches - Domestic	52.00
Cockroaches - Domestic Concessionary	-
Rats - Commercial and Other Premises	84.00
Rats - Commercial and other Premises - Additional re-visits as required.	84.00
Rats - Domestic	38.00
Rats - Domestic Concessionary	-
Fleas - Commercial and Other Premises	84.00
Fleas - Domestic (1-3 bedrooms)	52.00
Fleas - Domestic (4-6 bedrooms)	84.00
Fleas - Domestic Concessionary (1-3 bedrooms)	26.00
Fleas - Domestic Concessionary (4-6 bedrooms)	42.00
Wasps - Commercial and Other Premises	72.00
Wasps - Domestic	68.00
Wasps - Domestic Concessionary	34.00

Private Sector Housing

British Entry Clearance (Housing Inspections)	112.00
HMO Licence (5 or less occupants)	504.00
HMO Licence (6 to 10 occupants)	629.00
HMO Licence (11 to 15 occupants)	754.00
HMO Licence (16 to 20 occupants)	880.00
HMO Licence (Over 20 occupants)	1,007.00

Car Parking fees

No changes to car parking charges proposed for 2017/18. Parking fees available at:

<http://www.havant.gov.uk/parking/car-parks>

Traffic Management

Emergency Road Closure by Order	600.00
Misc - Provision of Access Protection Lines	60.00
Misc - Traffic Cone Hire up to 5 cones	25.00
Misc - Traffic Cone Hire up to 10 cones	35.00
Misc - Traffic Cone Hire up to 20 cones	55.00
Parking Bay Suspension by Notice; per bay, per day	50.00
Section 115 Consent	450.00
Single Permanent Traffic Regulation Order (for a developer, standard parking restriction in a single road. (Additional TRO types to be charged separately at same rate)	3,000.00
Temporary Road Closure by Notice	400.00
Temporary Road Closure by Order	450.00
Tourism/Private Signing - Administration (including signing scheme design and documentation)	20% of cost
Tourism/Private Signing - Formal application (including vetting and definitive response)	125.00
Tourism/Private Signing - Maintenance (including cleaning and removal if no longer required)	10% of cost
Tourism/Private Signing - Provision of signs (including manufacture, supply and erection)	At cost
Tourism/Private Signing - Replacement (if costs cannot be recovered following accident, damage or theft)	At cost
Tourism/Private Signing - Supervision (including ordering work and inspection)	10% of cost

Animal welfare & environmental protection

Dog Kennelling	10.00
Drain Clearing - rodding method only	86.00
Environmental Searches - Commercial	Free
Environmental Searches - Domestic	Free
Local Air Pollution Control (LAPC)	<u>Prices set by Defra and available on their website</u>
Local Authority Integrated Pollution Prevention and Control	
Return of Stray Dog (Statutory Fee)	25.00
Safer Food Better Business	28.20

Planning**Planning Development**

Planning application fees are available through the planning portal

<http://www.planningportal.gov.uk/planning/usefultools>

Pre Planning advice - see <http://www.havant.gov.uk/planning-and-environment/planning-services/pre-application-advice-and-charges>

Planning Performance Agreements	POA
Accredited Agent subscription	250.00
COMMUNITY INFRASTRUCTURE LEVY (CIL)	-
DEVELOPMENT CONSULTATION FORUM	2,625.00
Hampshire Highways Pre-Application Charges	-
Havant Borough Local Plan (Core Strategy)	44.00
Havant Borough Local Plan (Core)	33.00
Planning Application Validation Check	50.00
Local Plan Policies Map Booklet	33.00
HIGH HEDGES LEGISLATION - Submission of Complaint	550.00

Section 106 Agreements

i) Unilateral Agreements - Bespoke	275.00
i) Unilateral Agreements - Template	POA
ii) Bi-Lateral Agreements - Major Applications	137.5 per hour
ii) Bi-Lateral Agreements - Minor Applications	731.00
ii) Bi-Lateral Agreements - Other Applications	283.00

The Council charges a fee to monitor all planning obligations and this is decided at a cost per head of term contained within the obligation and is in addition to the legal charge for drafting and checking the obligation.

POA

Civil Engineering & Landscape

Memorial Seat (applicant to pay cost of seat)	Cost of Seat
Cost of Plaque (applicant to pay cost of plaque)	Cost of Plaque
Memorial Seat & Plaque installation	60.00
Administration Charge - Memorial seats & plaques	150.00

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Programmes

Facilities

Additional hire charge (Saturday)	34.15
Additional hire charge (Sunday)	50.75
Additional hire charge after 8.00pm (Mon-Fri)	34.15
Copying price - Per A0 / A2 page	0.10
Copying Price - Per A3 / A4 page	0.10
Data Protection Act Subject Access request	10.00
Hire of Council Chamber/Hurstwood Room - Community Group	40.00
Hire of Council Chamber/Hurstwood Room - Standard	50.00
Hire of Hollybank Room - Community Group	30.00
Hire of Hollybank Room - Standard	40.00
Hire of Newlease Room/Tournerbury Room - Community Group	25.00
Hire of Newlease Room/Tournerbury Room - Standard	30.00
Other rooms = on request from	10.00
Provision of tea and biscuits	-

Land Charges

Note - certain Con 29 fees will be subject to VAT in 2017/18. Fees are currently under review and any revised fees will be agreed with the relevant portfolio holder.

Combined search and CON 29R by post First parcel of land	£130.00
Combined search and CON 29R by post Each additional parcel	£20.00
Combined LLC1 and CON 29R Search by post First parcel of land	£160.00
Combined LLC1 and CON 29R Search by post Each additional parcel	£20.00
Official Search of whole register by post First parcel of land	£80.00
Official Search of whole register by post Each additional parcel	£2.00
First parcel of land - Residential by post	£112.00
First parcel of land - Commercial by post	£142.00
Each additional parcel by post	£20.00
Each printed enquiry by post	£15.00
Each printed enquiry 19, 20 or 22 by post	£30.00
Each additional enquiry in applicant's own words by post	£20.00
Combined search and CON 29R Online First parcel of land	£110.00
Combined search and CON 29R Online Each additional parcel	£20.00
Combined LLC1 and CON 29R Search Online First parcel of land	£140.00
Combined LLC1 and CON 29R Search Online Each additional parcel	£20.00
Official Search of whole register Online First parcel of land	£15.00
Official Search of whole register Online Each additional parcel	£2.00
First parcel of land - Residential Online	£95.00
First parcel of land - Commercial Online	£125.00
Each additional parcel Online	£20.00
Each printed enquiry Online	£15.00
Each printed enquiry 19, 20 or 22 Online	£30.00
Each additional enquiry in applicant's own words Online	£20.00
Property Name Additions/Amendments - rename a road	300.00
Property Name Additions/Amendments - rename a house	100.00
Street Naming - Change of Address one property	90.00
Street Naming - Change of Address 2-10 property	67.00
Street Naming - Change of Address 11+ property	46.00

Development

Building Control

Building controlfees are based on an hourly rate of:	£52.69 P/Hr
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